Admissions Policy 2017/2018

1. Introduction

The school will admit 156 children in year groups Year 7, 8, 9, 10 and Year 11. Students will be placed in an ability band and 25% of applicants will be in Band A, 25% in Band B, 25% in Band C and 25% in Band D (Band A being the highest ability and Band D the lowest). **Children will be required to undertake an assessment test that will enable the school to determine in which band to place a child.** Arrangements will be made to support children for whom English is not their first language or who have special needs.

2. Admissions criteria

In the event that the school is oversubscribed, ie more applications are received than there are places, places will be allocated in the following order of priority:

1. Looked Afted Children or formerly Looked After Children.

2. Children who have been baptised and who together with their family, attend public worship at St. Augustine’s Church, Kilburn, at least twice per month (over at least the year preceding the date of application to the school).

3. Children who have been baptised and who together with their family, attend public worship at an Anglican Church (Church of England) at least twice per month (over at least the year preceding the date of application to the school).

4. Children who have been baptised and who, together with their family, attend public worship at St. Augustine’s Church, Kilburn, at least quarterly (over at least the year preceding the date of application to the school).

5. Children who have been baptised and who, together with their family, attend public worship at an Anglican Church (Church of England) at least quarterly (over at least the year preceding the date of application to the school).

6. Governors may offer a place to a child who has an exceptional medical, social or educational need for a place at St. Augustine’s CE High School. Applications will be considered under this category only if they are supported by a written statement from a medical consultant, senior social worker or other appropriate professional, specifying why St. Augustine’s High School is the most suitable school and the difficulties that would be caused if the child had to attend another school.

7. Children who, together with their family, attend public worship at a Christian Church of other denominations associated with Churches Together in Britain and Ireland, the Evangelical Alliance or Affinity at least twice per month (over at least the year preceding the date of application to the school).

8. Children who, together with their family, attend public worship at a Christian Church of other denominations associated with Churches Together in Britain and Ireland, the Evangelical Alliance or Affinity at least quarterly (over at least the year preceding the date of application to the school).

9. Children who have been baptised in the Name of the Father, and of the Son and of the Holy Spirit and who, together with their family attend public worship at any other Trinitarian Christian denomination at least quarterly (over at least the year preceding the date of application to the school).

10. Children who attend St. Augustine’s Church of England Primary School.

11. Children who have a sibling in the school at the time of admission (see note 1).
12. Children who attend other Church primary schools (including Church of England and Catholic).

13. Children of families of good standing in other faiths (authenticated by an appropriate religious leader) who would value the education and ethos of a Church of England school.


A reference by means of a Clergy Form (available from the school) is required for those claiming admission under criteria 2, 3, 4, 5, 7, 8, 9, 12 & 13. Under criterion 13 applicants who practise other world faiths should ask their faith leaders (eg an Imam) to provide evidence of this in support of the application.

3. Tie-break

Should it be necessary to decide between candidates who have equal claims to a place under one of the above criteria, priority will be given to those who live nearest the school as determined by a straight line as calculated by the Local Authority’s computerised measuring system (see Note 2).

4. Late applicants

Late applicants (those who have applied after the published date) will not be considered until the initial allocation of places has been made. Such applicants will then be considered with those who have applied by the published date but who were unsuccessful in the initial allocation, for surplus places and creation of a waiting list.

5. Casual admissions

The school's Pastoral Year Coordinators hold Year Group waiting lists. The waiting lists will be divided into four ability bands. Where a vacancy in a particular band arises, the place will be allocated from the waiting list in that band, against the criteria stated in the admissions policy.

Note 1
‘Sibling’ refers to a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

Note 2
Where the order of priority is otherwise equal, preference will be given to a child who lives the shortest distance from the school. Home address is defined as the address at which the child resides for 50% or more of the school week. Distances are measured by a straight line from the address seed point (determined by Ordnance Survey data) of the child’s home address to the main school gate for pupils, as measured by the Local Authority’s computerised measuring system. Where it is necessary to differentiate between applicants living in flats using the same street entrance, priority will be given to the applicant(s) living closest to the ground floor and then by ascending flat number order. Where it is necessary to further differentiate between applicants living the same distance from the school, priority will be decided by random allocation.
St Augustine’s Church of England High School
Supplementary Information Form

Please complete all parts of this form using block capitals (2 sides)

STUDENT DETAILS

Child’s Surname................................................ Child’s Forename.............................................

Date of Birth ……./……./…… Male / Female

Address............................................................. Borough ..........................................................

.................................................................................................................... Is this a permanent address where letters can be sent? Y / N (if not, please provide another)

....................................................................................................................

Postcode.................................

FAMILY DETAILS

Father / Carer’s Surname .................................... Initials.......................................... Mr / Dr / Rev

Tel. No. Home ............................................. contact ........................................ Mobile.............................................

E-mail address for parent/carer :.................................................................

Mother / Carer’s Surname .................................... Initials......................... Mrs/Ms/Miss/Dr

Tel. No. Home ......................... contact ......................... Mobile.............................................

Accommodation: Child lives with (which family member/s)..........................................................

..........................................................................................................................

Name(s) of Sibling(s) attending St Augustine’s C of E High School

1) ............................................................................................................ Tutor Group ..................

2) ............................................................................................................ Tutor Group ..................

3) ............................................................................................................ Tutor Group ..................

PRIMARY SCHOOL DETAILS

Does your child attend a Church Primary School (i.e. CofE, Catholic) YES / NO

If yes, please state name of school: ...........................................................................................................
RELIGIOUS DETAILS

Religion / Faith......................................................................................................................... Place of Worship.........................................................................................................................

Please provide a copy of your child’s baptism certificate.

Frequency of Attendance:

At least twice a month for the past year: YES ☐ NO ☐

At least quarterly for the past year: YES ☐ NO ☐

Clergy Form Attached ☐ Yes / ☐ No

(Please note that a completed Clergy Form should be submitted for candidates applying under Criteria 2, 3, 4, 5, 7, 8, 9, 12 or 13 of our Admissions Policy so that governors may consider the application fully)

Governors hope that parents who have chosen this school for their child have done so knowing that it is a Church of England school with a distinctive Christian ethos. Governors therefore expect parents to give their full support to the ethos of the school.

Governors hope that all children will attend the acts of collective worship and will take part in the religious education curriculum offered by the schools. This does not in any way remove the right that parents have to request that their children be withdrawn from these activities.

PARENT/GUARDIAN SIGNATURE

I confirm that, to the best of my knowledge, the information I have given is correct.

Signed: ________________________________ (Parent/Guardian)

Date: / /

Additional Information for Primary to Secondary Transfer:

Please be aware that if you are applying to St. Augustine’s CE High School, The St. Marylebone School or The Grey Coat Hospital your child will be required to take an assessment/banding test. Your child can sit this test at any one of the schools – please check the school’s web-site or contact them directly if you want your child to sit the test at a school other than St Augustine’s.

The St Augustine’s CE High School banding test will be on Saturday 3rd December 2016 at 9.00am

Your child will only need to sit the test at one of the named schools as results are shared between the faith schools.

Transition Application Checklist for St Augustine’s CE High School

Before the closing date of 31st October 2016 – Please make sure that you ..........

1. Have completed and handed in or posted this form (SIF direct to St Augustine’s CE High School
2. Get your Clergy Form completed by your faith leader and bring/post this to St Augustine’s School.
3. Have named St Augustine’s as one of your preferences on your home Borough’s Common Application Form (online or paper format) and returned this to your home borough’s School Admissions Team.
4. Made a note of the Banding Test Day - it is essential that your child attends this test. If we do not have a result we will not be able to place your child in an ability band which may affect your application.
St Augustine’s Church of England High School

CLERGY FORM
(This form has 2 sides)

STUDENT DETAILS

Child’s Surname……………………………………….. Child’s Forename………………………………………..
Date of Birth ............/.........../......... Male / Female

RELIGIOUS PLACE OF WORSHIP

Name of Minister ………………………………………………………………….. (Block Capitals)
Denomination of Church/Place of Worship ……………………………………………………………………………
Address ……………………………………………………………………………………………………………………
................................................................................................................................................................
Postcode ……………………………………………
Telephone No………………………………………..

If you wish for your application to be considered under Criteria 2, 3, 4, 5, 7, 8, 9, 12 or 13
Please attach a copy of your child’s Baptism Certificate.

RELIGIOUS ATTENDANCE DETAILS – To be completed by Vicar/Priest/Minister/Religious Leader
We would be most grateful if you could complete the details below (please tick or delete as appropriate).

Re: Parent/Guardian

I confirm that ______________________ and ____________________
(name of parent)                (name of parent)
have attended ____________________________
(place of worship)
At least twice a month for the past year: YES ☐ NO ☐
At least quarterly for the past year: YES ☐ NO ☐
Less than quarterly for the past year: YES ☐ NO ☐
Re: Child/ren

1. I confirm that _______________________________ has attended
   (name of child)
   ________________________________________________________________
   (place of worship)

   At least twice a month for the past year: YES ☐ NO ☐
   At least quarterly for the past year: YES ☐ NO ☐
   Less than quarterly for the past year: YES ☐ NO ☐

2. Is this church/place of worship affiliated to the Churches Together in Britain & Ireland
   (CTBI), the Evangelical Alliance or Affinity? YES / NO

3. Has your child been baptised/dedicated in the Name of the Father, and of the Son and of
   the Holy Spirit at any other Trinitarian Christian denomination, i.e. Seventh Day Adventist?
   YES / NO

Signed........................................... Name...........................................
   (Religious Leader) (Block Capitals)

Date.............................................. Official Stamp here:

Thank you for your assistance. Please return the completed form before the published
deadline or as soon as possible to:

The Admissions Officer
St. Augustine’s CE High School
Oxford Road
Kilburn
London NW6 5SN