Job vacancies in schools

Monday, 13th October 2014
6th Edition

View online: www.westminster.gov.uk/teaching-jobs

For specific vacancies within this bulletin please contact the named person in the advert.
INFORMATION FOR THE PUBLIC

How to Apply

For further information and an application form please telephone the school direct and ask to speak with the named person in the advert or the school office.

Please note that vacancies in schools are filled on an ongoing basis; so if you miss the deadline then please do not attempt to apply.

An Equal Opportunities Employer

Westminster Schools and the City Council have comprehensive Equal Opportunities in Employment policy that reaffirms its commitment to equality of opportunity in employment. It wishes to employ a workforce which reflects the diverse community at large and marital status, religion, ethnic origin, age, sex, disability, race, colour, creed will not be allowed to limit the School’s or City Council’s access to the best possible talent available.

If You Have A Disability

Applicants are asked to indicate if they have a disability so that special consideration can be given to their applications. Applicants who meet the essential requirements of the job will be guaranteed an interview.

Recruitment Process

Westminster Schools are committed safeguarding and promoting the welfare of children and young people. Successful applicants will be subject to an enhanced Disclosure and Barring Service (DBS) check along with other relevant pre-employment checks.
Minerva Academy
157 Edgware Road,
Westminster,
W2 2HR
0207 7236406
Email: david.welsh@minerva.academy
Website: www.minerva.academy
Head of School: Mr David A. Welsh

Deputy Head of School
Salary Range: L3 – L7

The Governors are seeking to appoint an enthusiastic, talented and ambitious Deputy Headteacher, who can bring a wide range of skills and interests to our school.

Requirements of the post:
• Experience of teaching across Key Stages
• Success as a Subject/Head of Department/Assistant Headteacher /Deputy Headteacher
• Experience of leading a team & managing staff
• Experience of leading the development of new initiatives
• Experience of being an excellent and innovative classroom practitioner

For more information and to obtain an application pack or to have an informal chat about the post, please contact: David Welsh (Head of School) on 0207 723 6406 or david.welsh@minerva.academy

Closing Date: Monday 20th October 2014, 12 noon
Interview Date: Thursday 23rd October 2014

We have a clear commitment to safeguarding and promoting the welfare of children and young people. The successful candidate will be required to apply for an Enhanced Disclosure from the Disclosure & Barring Service (formerly known as Criminal Records Bureau). Further information can be found at: www.gov.uk.
St Gabriel’s is an exceptional school, passionate about its children and their education.

We can offer you:
- Being a part of a school judged to be ‘good’ by Ofsted 2014 and ‘outstanding’ by SIAMS
- A dynamic and creative environment that supports and enhances our vision and ethos
- The opportunity to make a real contribution to school development
- Dedicated leadership time and a strong commitment to your professional development
- High attaining, well-behaved and enthusiastic children
- An attractive and well resourced school, centrally located in the heart of Westminster

The Governing Body of St Gabriel’s School is keen to appoint someone who:
- Will give of themselves in our supportive and beautiful environment
- Is excited by the wonderful opportunities that St Gabriel’s offers
- Is an excellent classroom practitioner with high expectations of achievement and behaviour
- Will work as part of a strong leadership team to drive and lead school improvement
- Has vision, energy, honesty and loyalty and can inspire and motivate staff and children
- Has excellent organisational and interpersonal skills and experience of successful leadership and management
- Can analyse a range of data in order to contribute to strategic planning
- Will support and embrace the Christian ethos of the school

We would warmly welcome visits to our school – for more information please contact the Headteacher, Miss Sue McMahon. These visits will form part of the selection process. Application forms and further information can be downloaded from either the TES website or the school website http://www.stgabrielsprimary.co.uk

Closing date: Friday 17th October 2014
Shortlisting: Friday 17th October 2014. Please note CVs will not be accepted
Visits to candidates schools to observe teaching in the week beginning: 20 October
Interviews: All day Friday 24th October

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful applicant will be required to undertake an enhanced DBS check.
Westminster Academy
The Naim Dangoor Centre
255 Harrow Road
London W2 5EZ

Teacher of English
Teacher of MFL
Teacher of PE
Required ASAP

M3-U3 with the potential for a responsibility award depending on capability/experience

At Westminster Academy we believe that education is success. By providing all our students with a world class education we prepare them to be competitive on the international stage. In 2012 a record breaking 75% of our students achieved 5 A*-C grades at GCSE including English and Maths, whilst our International Baccalaureate Diploma Programme results were above the world average. In March 2013 Westminster Academy was declared outstanding by Ofsted - a credit to the hard work of all the staff and students who strive to be the best in every field. Staff at the Academy are genuinely changing lives.

Westminster Academy specialises in International Business and Enterprise. It serves a multi-ethnic community in Central London in a new, award winning, state-of-the-art building. At the heart of our approach is the personalised curriculum based on the RSA 21st Century Competences and the International Baccalaureate Learner Profile. This is our commitment to providing each student with the very best learning opportunities to suit their talents and to maximise their potential. Students benefit from innovative and creative teaching across subjects, tailored to put them on the route to success.

For further details and application form, please visit www.westminsteracademy.biz
email: recruitment@westminsteracademy.biz

Closing date: Friday 24th October 2014 12pm
Interview date: w/c 3rd November 2014

Shortlisted candidates will be contacted soon after the closing date.

We have a clear commitment to safeguarding and promoting the welfare of children and young people. The successful candidate will be required to apply for an Enhanced Disclosure from the Disclosure & Barring Service (formerly known as Criminal Records Bureau). Further information can be found at: www.gov.uk.
The governors of our happy and successful school wish to appoint two Playground & Lunchtime supervisors to join our existing team who provide care and supervision of the children during their play time breaks and lunch. The position is for 20 hours per week (10.00 am to 2.00 pm Monday - Friday), term time only.

The successful candidates will be able to work effectively as part of a team, helping to create a safe, positive and constructive playtime environment. They will be enthusiastic and able to respond calmly and quickly to situations that might arise.

Application forms and supporting statements can be sent to: jmeredith@essendine.org.uk

Closing date: Wednesday 15th October 2014

Interviews date: Monday 20th October 2014

Only shortlisted candidates will be contacted.

We have a clear commitment to safeguarding and promoting the welfare of children and young people. The successful candidate will be required to apply for an Enhanced Disclosure from the Disclosure & Barring Service (formerly known as Criminal Records Bureau). Further information can be found at: www.gov.uk
**Midday Meals Supervisor**

10 hours per week, term time only  
Pay Band 1 Step 2  
£18,525 pro-rata (£4425)  
This is a permanent contract beginning as soon as possible.

We are a nursery with a roll of up to 90 children aged 2-5 years old. We are looking for someone who has experience with this age group and enjoys talking and playing with young children.

To visit the centre or request a job pack please e-mail/call us.

**Closing date:** 24 October 2014 at 5pm  
**Interviews:** week beginning 27 October 2014

Only shortlisted candidates will be contacted

*The school is committed to safeguarding and promoting the welfare of children and young people and all staff must share this commitment. An enhanced DBS disclosure is required for this post.*
Early Years Educator
36 hours per week, term time only
Pay Band 2 Step 1-3
£23,148 - £25,770 pro-rata (£19906 - £22161)
This is a 1 year fixed term contract covering maternity leave beginning December 2014.

Applicants must have a recognised qualification such as NNEB, BTEC, NVQ level 3 or BA in early childhood studies and at least three years post qualifying experience, preferably working with children aged between 2 and 5 years old.

To visit the centre or request a job pack please e-mail/call us.

Closing date: 24 October 2014 at 5pm
Interviews: week beginning 27 October 2014

Only shortlisted candidates will be contacted

The school is committed to safeguarding and promoting the welfare of children and young people and all staff must share this commitment. An enhanced DBS disclosure is required for this post.
Teacher with SENCO responsibilities

Full time Permanent
Mainscale 2 - 3 (Depending on Experience)
£28,980 to £30,490
Required January 2015

Are you a qualified Early Years teacher with experience working with pupils on the autistic spectrum?

Are you confident in using PECS and Makaton?

Do you have a passion for working with children with special educational needs?

Are you looking for a long term position in London?

We believe strongly in inclusion, multidisciplinary work and parent partnerships. If you are passionate about these things then Dorothy Gardner is the right setting for you.

Visits are warmly welcomed. If you would like to arrange a visit, get more information or request a job pack please contact the Centre on 020 8969 5835 or office@dorothygardner.co.uk

Closing date: 24 October 2014
Interviews: week beginning 27 October 2014

Dorothy Gardner Centre is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.
Learning Support Assistant
20 hours a week, term time only (9:00 - 13:00)
Band 1 Step 2 Salary - £18,525 pro-rata (£8850)
This is a 1 year fixed term contract, with the possibility of extension.

Applicants must have a recognised qualification such NVQ level 2 or 3. Experience working with children who have special educational needs is desirable.

We can offer:
- An opportunity to deepen your understanding of children, particularly those with special educational needs.
- Excellent professional development opportunities including the opportunity to develop your skills within a multi-disciplinary team.

To visit the centre or request a job pack please e-mail/call us.

Closing date: Friday 24th October 2014 at 17:00.
Interviews: week beginning 27th October 2014.

Dorothy Gardner Centre is committed to safeguarding children and promoting their welfare. We expect all staff to share this commitment. This appointment is subject to an enhanced CRB check and positive references.
St Joseph’s Catholic Primary School
Lanark Road
London W9 1DF
020 7286 3518
Email: office@stjosephsschool.org.uk

Learning Support Assistant
15 Hours Per week – Term time only
Grade 1c SPC 8 – 11 (£16,668 - £18,210)
Pro Rata Term Time Only Salary - £5895 - £6440
Required ASAP

St Joseph’s is an Outstanding School and we are looking for an enthusiastic, flexible, reliable and suitable experienced person to join our team.

You will:
- Work within KS2 on a 1:1 basis both in and out of class. Although the role will be mainly 1:1 support, on occasions, in class you will be required to support additional pupils where required.
- Be able to provide support for the pupil with a statement of special educational needs.
- Ensure that the pupil can integrate as fully as possible in the activities generally undertaken by the other children in the class and make progress.
- Have excellent interpersonal skills and enjoy working with pupils, staff and parents.
- Be an enthusiastic, confident, adaptable and passionate individual.

What the school can offer:
- supportive, motivated colleagues
- enthusiastic pupils and supportive parents
- A supportive, friendly and dedicated staff team

Visits to the school are warmly welcomed and can be arranged by contacting the school office on 020 7286 3518 or office@stjosephsschool.org.uk.

Application packs can be downloaded from the school’s website: http://www.stjosephsschool.org.uk

Closing date: 24th October 2014
Interviews: Week beginning 3rd November 2014

Only shortlisted candidates will be contacted.

The Governors of St Joseph’s Catholic School are committed to the safeguarding of children in their care. References will be sought before the interview and a DBS disclosure will be required for the successful candidate.
Dorothy Gardner Centre
293 Shirland Road, London, W9 3JY
Telephone: 020 8969 5835
e-mail: office@dorothygardner.co.uk
Head of Centre: Sanchia Lyon

Early Years Educator
36 hours per week all year round. Will need to start at 8am each day.
Pay Band 2 Step 1-3
£23,148 - £25,770
This is a permanent position.

Applicants must have a recognised qualification such as NNEB, BTEC, NVQ level 3 or BA in early childhood studies and at least three years post qualifying experience, preferably working with children aged between 2 and 5 years old.

To visit the centre or request a job pack please e-mail/call us.

Closing date: 24 October 2014 at 5pm
Interviews: week beginning 27 October 2014

Only shortlisted candidates will be contacted

The school is committed to safeguarding and promoting the welfare of children and young people and all staff must share this commitment. An enhanced DBS disclosure is required for this post.
The Governors of this successful school, which has a very caring ethos, invite applications from an enthusiastic and committed person to work as a premises manager.

Purpose of the job: to ensure that all school sites are maintained in a safe, clean and secure condition as required, and undertake such tasks as may be necessary for effective site management.

The successful candidate will be:
- reliable, flexible and able to work as part of a team
- experienced in working in a caretaking/site assistant role
- skilled in a range of DIY activities
- able to work to deadlines and to use initiative to positively seek out solutions to problems
- an effective communicator with a positive attitude
- enthusiastic about working with children
- committed to promoting the Catholic ethos of the school

The school offers the opportunity to:
- work in close partnership with a dedicated and supportive staff and Governing body
- develop your career in a beautiful school with excellent facilities and positive links with parents and the vibrant local community
- attend training and CPD opportunities to further develop your premises management knowledge, understanding and skills

‘St Vincent’s is an outstandingly effective school…The school is an extremely caring, cohesive community in which pupils are known very well as individuals.’ (Ofsted October 2010)

Visits to the school are warmly welcomed. Application forms and further details are available from the school website www.stvincentsprimary.org.uk or by contacting the school office on 020 7641 6110.

Closing date: Monday 3rd November 2014 at 12:00 midday
Interview date: Thursday 6th November 2014

We have a clear commitment to safeguarding and promoting the welfare of children and young people. The successful candidate will be required to apply for an Enhanced Disclosure from the Disclosure & Barring Service (formerly known as Criminal Records Bureau). Further information can be found at: www.gov.uk
Class Teacher
Salary Range: MPG £27,270 to £36,751
Plus one SEN point (depending on experience - two SEN points)
Required as soon as possible

Queen Elizabeth II Jubilee School is an all-age special school meeting the needs of children and young people with severe and complex needs. We are looking for a dedicated and hard working teacher, with experience of working with this population, to join our enthusiastic and highly effective team.

The school has been consistently judged Good by OfSTED and we are working towards being an Outstanding provider.

We are a well resourced school with excellent facilities and the Federation Training and Outreach team and Training Centre is based within the same building.
The role requires close team working with multi-agency staff and a drive to develop new ideas and practices.

Initially we are looking to appoint someone to lead a KS2 class and we would be pleased to receive applications from individuals with an interest in helping to develop either IT or Maths across the school.

Further information about the school is available on our web site www.qe2cp.westminster.sch.uk Visits to the school are welcomed.

Application forms for these posts are available from the Business Manager, A.marijetic@qe2cp.westminster.sch.uk, or by phoning 020 7641 5825.

Closing date: Noon on Friday 21\textsuperscript{st} November 2014
Interview date: Friday 28\textsuperscript{th} November 2014

The school and Governing Body are committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to undertake an Enhanced DBS check.