Dear Maida Vale Area Forum Member

You are warmly invited to the:

**Maida Vale Area Forum**
Thursday 3\(^{rd}\) April 2014
Paddington Green Campus, City of Westminster College
Paddington Green, London, W2 1NB
6.30pm – 8.30pm

Between 6.30pm and 7pm there will be a **Surgery Session** where you can raise your individual issues with Council Officers and Councillors. Coffee and tea will be available from **6.30pm**.

At **7pm** there will be a welcome and announcements from the Chairman.

From **7.10pm** you will be able to attend two of the following workshops. Each workshop will run twice with a changeover at **7.40pm**.

- Waste and recycling: keeping our streets clean and tidy
- Neighbourhood Watch: protecting your local neighbourhood
- Volunteering Strategy: local volunteering opportunities
- Neighbourhood Planning: having your say on the development of your neighbourhood

Our digital team will also be at the forum to guide you through Westminster’s brand new website. You can chat one to one with the digital officers and learn how you can use the new website for contacting your council and undertaking transactions.

Area Forums are open meetings and so we encourage you to invite friends and colleagues, who may live, work or learn in the Harrow Road, Little Venice, Maida Vale or Queen’s Park wards.

I look forward to meeting you at the Area Forum on the 3\(^{rd}\) April.

Yours sincerely

Cllr Ian Adams
Chairman, Maida Vale Area Forum
Maida Vale Area Forum
Thursday 3rd April 2014

Agenda & format

Surgery Session

6.30-7.00pm Talk informally with a range of key council officers – including councillors and department directors – over a tea/coffee.

Main meeting

7.00pm Welcome from the Chairman of the Maida Vale Area Forum, Councillor Ian Adams.

7.10pm Workshop Round 1: a choice to attend one of the following workshops:

- Waste and recycling: keeping our streets clean and tidy
- Neighbourhood Watch: protecting your local neighbourhood
- Volunteering Strategy: local volunteering opportunities
- Neighbourhood Planning: having your say on the development of your neighbourhood

7.40pm Workshop Round 2: a choice to attend one of the above workshops

8.10pm Ward discussions with ward councillors

8.20pm Open Forum Q&A

8.30pm Meeting closes
Council Officers attending the Maida Vale Area Forum
Thursday 3rd April 2014

These Officers will be available to meet with you on a one-to-one basis. The Area Forums team will be on hand to help direct your query to the right Officer.

Lead Chief Officer – Richard Barker, Director of Sport, Leisure and Wellbeing

- Adult Services – Malcolm Rose
- Benefits – Gary Few, Policy Officer
- City Planning – Tom Kimber - Principal Planning Officer
- City West Homes – Fasil Raja, Area Manager
- Development Planning – Lee Douglas, Area Planning Officer
- Libraries and Culture - Ben Walsh, Area Manager, Libraries
- Premises Management – David Serota, Environmental Health Enforcement Officer
- Parking – Kieran Fitsall, Service Development Manager
- Sport and Leisure – Richard Barker, Director of Sport, Leisure and Wellbeing
- Street Management - Gustavo Leite, Local Westminster Warden and Francisco Franco-Mendes, Community Protection Officer
- Transportation - Keith Slater, Assistant Service Development Manager
- Police - PC Jason Emmet and PC Paul Reading

There will also be information stands on:

- The new Westminster City Council website – Carolyn Thompson, Digital Communications Lead
- Thames Water Flood Alleviation Project – Elizabeth Sale
- Westminster Adult Education Service – Tracey Havilthavil
- Citizens Advice Bureau – Noreen O’Neil
VENUE DETAILS

Paddington Green Campus, City of Westminster College
Paddington Green, London W2 1NB

There is limited parking on the surrounding streets.

6, 16, 18, 98, 332, 414

Edgware Road (Bakerloo, District, Circle and Hammersmith & City Lines)
Access arrangements:

Wheelchair access

There are wheelchair accessible toilets

There is an induction loop in the main meeting room.

Please let us know as soon as possible if you require BSL interpreters as these are only booked on request.

Registered assistance dogs are welcome.

Westminster City Council is committed to making this meeting accessible. In order that all attendees can participate fully please let us know about any adjustments you may need and we will do our best to meet your requirements.

If you, or someone you know, would like these details in an alternative format please tell us and we will be happy to provide them.

For these and all other enquiries please contact the Area Forums team on 020 7641 4340 or via email to areaforums@westminster.gov.uk
Workshop Brief

Waste and Recycling: Keeping our streets clean and tidy

Gustavo Leite (known as Gus) has been working as a local warden in the Maida Vale area for almost four years and takes pride in ensuring your local neighbourhood is safe, clean and tidy.

Gus will be attending the Area Forum to tell you about his role in the Maida Vale area, his working hours and the time he spends on our local streets and what he does whilst on patrols. Our Wardens are the eyes and ears on the street and play a very important role in our neighbourhoods.

Gustavo will also talk about the important role residents play in helping to keep our streets clean, safe and tidy. By reporting highways and environmental issues to the Environmental Action Line on 0207 641 2000 resident complaints are reported into the system and Gustavo and his team on the ground are made aware of them.

Furthermore, Gustavo will be explaining his partnership working with co-workers with different but related responsibilities such as Highways Inspectors, licensing and planning colleagues and Veolia, our recycling and waste management partners.

Andrew Cook, Westminster’s Waste and Recycling Officer will also be attending to talk to you about your waste collection service, recycling, what you can recycle and where and also explain the councils’ bulk collection arrangement offer.

Both Andrew and Gus would welcome your questions and would like to hear about your experiences at the Area Forum.

Workshop leads: Gustavo Leite and Andrew Cook www.westminster.gov.uk/recycling
Workshop Brief

Neighbourhood Watch: Protecting your local neighbourhood

Neighbourhood Watch brings neighbours together to tackle crime and promote a sense of cooperation in their local community.

Each watch is led by a coordinator whose role it is to arrange meetings and act as a point of contact for the council and police. Every watch in Westminster is different: ranging from a few households exchanging e-mail addresses, right up to hundreds of residents meeting on a regular basis to resolve local issues.

If you would like to get to know your neighbours better, or would simply like to add a new dimension to an existing community group, officers from the police and council will be available at Marylebone Area Forum to sign you up as a watch. As a watch you will:

- Be given the flexibility to run your watch in whatever way works for your community
- Receive window stickers and regular newsletters through the post
- Be kept up to date with police and council news via e-mail
- Be invited to the annual meeting where you receive updates from senior police and council officers, as well as getting to meet other watches
- Have the chance to join the new Westminster Neighbourhood Watch Association which has a greater say over Neighbourhood Watch in Westminster

As well as signing up new watches, officers will be able to answer questions about how a watch works in practice and whether it is right for you.

Workshop Leads: PC Jason Emmet and PC Paul Reading
Workshop Brief

Westminster’s New Volunteering Strategy

Westminster has strong volunteering and social action traditions and the Council believes that volunteering and social action are important tools to delivering a more connected Westminster.

The City Council has a good track record in commissioning and supporting volunteering services including the Westminster City Guides who support major events such as the London Marathon and Leicester Square film premiers, Westminster sports club volunteers and the volunteering brokerage service, which matches all those looking to volunteer in Westminster with a placement right for them.

Whilst this provides a solid base Westminster has an opportunity to both modernise and build on the existing service offer. Our ambition is to increase the number of people volunteering in Westminster and help realise these aspirations. Volunteering is a great way to get involved with your local community, develop skills and help to make Westminster a better city. Team Westminster is our commitment to recognise and celebrate those who give up their time to make their community better.

As such and based on our insight that people volunteer for a variety of different reasons and in a wide variety of different ways, there are four priorities which the Volunteering Strategy will seek to deliver:

- Providing high quality information to make volunteering accessible;
- Providing great opportunities and developing ‘volunteer-ready’ community groups;
- Recognising and rewarding achievement;
- Leading by example.

This area forum is an invitation for local residents to find out more about the Council’s new volunteering strategy and its vision for volunteering over the next five years. Residents will be able to ask questions and find out about some of the opportunities to get involved in volunteering locally.

Workshop lead: Callum Whittaker, Policy Officer; cwhittaker@westminster.gov.uk
Workshop Brief

Neighbourhood Planning

Background
As introduced by the Localism Act 2011, the concept of ‘neighbourhood planning’ represents a real opportunity for local communities to influence new development within their neighbourhoods.

In order to undertake neighbourhood planning, community groups have to firstly apply to the City Council to formally designate the area that reflects the geographic extent of their neighbourhood. The City Council has received a total of 27 neighbourhood area applications across Westminster. To date, 14 neighbourhood areas have been designated, with a further eight to follow very shortly.

In the ‘Maida Vale’ area, the City Council designated the Queen’s Park and Maida Hill Neighbourhood Areas in January 2014. A designation decision is anticipated shortly in relation to neighbourhood area applications Maida Vale and Paddington.

Neighbourhood Forums
Once a neighbourhood area has been designated, community groups can apply to become the ‘neighbourhood forum’. These should be representative ‘umbrella’ bodies consisting of a minimum of 21 individuals who live or work in the neighbourhood area (or are elected members of the local authority), with open membership and a written constitution.

The City Council has received four formal neighbourhood forum applications (Mayfair, Soho, Westbourne and Church Street), and designated the Mayfair Neighbourhood Forum in January 2014. Additional neighbourhood forum applications are anticipated shortly. The Queen’s Park Community Council – as a parish council – will not have to apply for neighbourhood forum status.

Neighbourhood Planning
Once a neighbourhood forum is in place, it can formally undertake ‘neighbourhood planning’, and begin to prepare its neighbourhood plan or neighbourhood development order. The neighbourhood plan is a community-led framework which sets out policies in relation to the development and use of land. The neighbourhood plan will become part of the ‘development plan’ for the area (alongside the City Council’s strategic planning policies) and used by the City Council when deciding planning applications. A neighbourhood development order allows a specified type of development to take place without the need for formal planning permission.
The Area Forum will offer an opportunity for attendees to find out more about neighbourhood planning in your area, and to ask any questions you may have, including in relation to how to get involved.

**Workshop lead:**
Tom Kimber, Principal Planning Officer; Tel: 020 7641 3478; email: tkimber@westminster.gov.uk
Ward Budget Information

Please find below details of all the ward budget projects which have been funded since the last Forum. Ward Members are still considering proposals for this year, if you have any proposals please contact Janis Best or Stine Andersen on the details below:

For Little Venice and Maida Vale email: jbest@westminster.gov.uk Tel: 020 7641 3255
For Harrow Road and Queen’s Park email: sandersen@westminster.gov.uk Tel: 02076414299

Harrow Road

RPO Winter Project
Provider: Royal Philharmonic Orchestra; Contribution: £1,022
The RPO will provide drop in sessions, then creative workshops for up to 50 young people. This will culminate in a performance open to all the participants friends and family, local community and guests. For more information on the project please contact Alex Haylor on 020 7608 8826 or e. haylora@rpo.co.uk.

Mini Monet Messy Playgroup
Provider: Sarah Seisay, Cost: £4,777.20
The project will supply regular playgroup sessions for young children in Harrow Rd., with focus on messy, creative and inclusive play.

Harrow road Christmas tree, lights and refreshments
Provider: Various, Cost: £4,677.72
The ward budget has funded this year’s Harrow Rd. Christmas tree, lights and refreshments (mulled wine and minced pies) for the switch-on event.

Chrissie Chambers’ Dog education classes
Provider: Canine Culture, Cost; £1,475
The project will provide dog classes to dog owners in Harrow Rd. in order for them to learn about responsible dog ownership, how to tackle Dog Control Act Environmental Issues, characteristics of dog breeds and sizes, and how to respect and interact with other dogs and non dog owners in the public areas in Westminster.

Dutch Pot Social and Lunch Club
Provider: Dutch Pot Social and Lunch Club, Cost: £3,000
The councillors supported the Dutch Pot Social and Lunch Club with funding towards their Christmas activities. The DPSLC’s target group is elderly and/or weak residents of Caribbean origin and apart from the lunch club, the association provides a variety of support services such as medical advice, social interaction, and exercise classes.
North Paddington Food Bank  
Provider: WECH and North Paddington Food Bank, Cost: £500  
The ward budget has contributed has the start up cost of the North Paddington Food Bank which will be up and running from April 2014.

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Little Venice

Complimentary Therapies  
Provider: Munro Health Co-operative; Contribution: £2,520  
Complimentary Therapies for local residents over 60 years old, please contact the Munro Health Co-operative for more information on munrohealthcoop@yahoo.co.uk.

CityWest Homes Summer activities  
Provider: CityWest Homes; Cost: £1,660  
Events were held for local children over the summer months.

Spring Hanging baskets installed  
Provider: Windowflowers Contribution: £4593.60  
Thanks to the ward budget spring hanging baskets will be installed by the end of March in Bristol Gardens, Randolph Avenue and Sutherland Avenue.

Benches  
Provider: Transerv Contribution: £2878.02  
Thanks to the ward budget four benches will shortly be installed on Warwick Avenue(x2), Clifton Road and Warrington Crescent.

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Maida Vale

Speech and Language Therapy  
Provider: Portman Early Learning Centre; Cost £3,701.23  
The councillors from Church Street, Maida Vale and Bryanston & Dorset Square have shared the costs of this vital programme, where nursery school children without the necessary English language skills were given extra classes over the summer to give them the best start at primary school.

Rayne House activities  
Provider: Older People’s Services; Cost: £2,000  
The funding will provide events for the elderly residents of Rayne House; these include fish and chip lunches and outings.

Camping Trip to Cornwall  
Provider: Portman Early Learning Centre; Cost £153.85  
Alongside the Regent's Park and Maida Vale Wards, Church Street has supported the trip to Cornwall for another year, allowing young residents to experience a camping holiday by the sea.
North Paddington Youth Club summer activities
Provider: North Paddington Youth Club; Cost: £3,154.04
The funding provided stimulating and engaging activities for young people over the summer holiday period.

Roof repairs to North Paddington Youth Club
Provider: North Paddington Youth Club (work will be carried out by R&S Builders, Pimlico)
Contribution: £5980
Thanks to the ward budget much needed repairs will be made to the roof of North Paddington Youth Club allowing activities to carry on.

Little Venice Ward
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Queen’s Park

Queen’s Park Neighbourhood Forum Co-ordination
Provider: Paddington Development Trust; Cost: £9,400
The funding will ensure co-ordination for the Forum and will deliver a number of meetings, an entry into London in Bloom and an increase in the number of resident volunteers.

Queen’s Park Summer Festival
Provider: Paddington Development Trust; Cost: £9,028
The summer festival took place on the 10th August 2013.

Fireworks event
Provider: Paddington Development Trust; Cost: £6,810
This event will follow the same framework as previous shows lasting for 20 minutes and taking place in Queen’s Park Gardens W10, on Tuesday 5th November 2013. The show will be fired to a live DJ performance played through a PA system in the park

St Lukes’ Film Festival
Provider: St Luke’s Church; Cost: £979
St Lukes provided a small film festival as part of the wider Paddington Festival over the summer.
Queen's Park voice  
Provider: Paddington Development Trust; Cost: £8,500  
Five editions of QP Voice are to be produced and delivered to every household across Queen's Park.

Harrington Court Allotments  
Provider: Paddington Development Trust; Cost: £2,960  
The funding will be used to upgrade and enhance the Harrington Court Allotments with new communal planting areas, a herb garden, mini fruit orchard and improved on-site facilities. It will also bring together plot holders and residents through a shared passion for gardening and growing food.

Complimentary Therapies  
Provider: Munro Health Co-operative; Contribution: £2,325  
Complimentary Therapies for local residents over 60 years old, please contact the Munro Health Co-operative for more information on munrohealthcoop@yahoo.co.uk.

RPO  
Provider: Royal Philharmonic Orchestra; Contribution: £1,022  
The RPO will provide drop in sessions, then creative workshops for up to 50 young people. This will culminate in a performance open to all the participants friends and family, local community and guests. For more information on the project please contact Alex Haylor on 020 7608 8826 or e. haylor@rpo.co.uk.

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North Paddington Food Bank  
Provider: WECH and North Paddington Food Bank, Cost: £500  
The ward budget has contributed has the start up cost of the North Paddington Food Bank which will be up and running from April 2014.
If you have a question or would like to make a comment about any of the information in this pack ahead of the Area Forum, please use the email address or form below:

Westminster City Council, Area Forums, FREEPOST LON17563, 17th Floor, City Hall, 64 Victoria Street, London SW1E 6QP
Email: areaforums@westminster.gov.uk

Name:

Postal Address / Email Address:

Contact Number:

Question: