



# City of Westminster

## APPLICATION TO VARY TABLES AND CHAIRS LICENCE FEE REQUIRED: £150

Please complete this application and return it to Licensing Service, 4<sup>th</sup> Floor, City Hall 64 Victoria Street, London SW1E 6QP together with the required fee (cash should not be submitted). Tel. 020 7641 8549 if you have a query.

1. Name of applicant	
2. Existing Licence	
3. Name and address of premises	
4. Details of variation requested (Dimensions and manufacturers details/specifications should be supplied) <ul style="list-style-type: none"> <li>○ If increase in capacity. See guidance notes 2g, 2h and 3</li> <li>○ If increase in hours requested. See guidance note 2e</li> <li>○ If applying for space heaters. See guidance note 2c and 3</li> <li>○ If applying to change area See guidance notes 2a, 2b and 3</li> <li>○ If applying for sun umbrellas, barriers etc See guidance notes 2d and 3</li> </ul>	
5. Do you have planning permission for this use	YES <input type="checkbox"/> (Enclose a copy)  DETAILS:  NO <input type="checkbox"/> (Apply to Planning Department to vary existing planning permission as per your request in part 4) Note: Variation will not be considered unless relevant Planning Permission is in force.

I hereby apply for variation of the temporary licence for street trading issued under the City of Westminster Act 1999 and enclose the required fee of £150.00

Signed.....

..... (capacity if signing on behalf of the licensee)

Date.....